

Proceeding of the meeting of IQAC held on 29/08/2019 at 3.15 pm in the B.N. College premises under the Presidentship of Dr. Dhruva Chakraborty, Principal, B.N. College, Dhubri.

**Member Present:**

1. Dr. Dhruva Chakraborty : Chairman
2. Dr. Gautam Ch. Roy : Assistant Co-ordinator
3. Dr. Samuel Sheikh : Assistant Co-ordinator
4. Prof. Abdul Motleb Mondol : Member
5. Prof. Motior Rahman : Member
6. Dr. Mousumi Bhattacharjee : Member
7. Prof. Noor Hussain : Member
8. Prof. Sudarshan Roy : Member
9. Prof. Rafiul Karim Mollah : Member
10. Sri. Nagendra Nath Roy : Member from Management Committee
11. Smt Subrata Baruah : Member from Alumni
12. Smt. Alaka Patowary : Member from Employer
13. Ms. Naznin Zaman : Student member
14. Dr. Susmita Sen Gupta : Co-ordinator

**Resolution**

**Resolution 1**

Read and confirmed the resolutions adopted in the IQAC meeting held on 01/08/2019

**Action taken report of the previous meeting held on 01/08/2019**

Description of resolutions taken	Action taken
<b>Resolution 2:</b> Discussed threadbare and resolved that Plan of activities under 7 criteria of NAAC guidelines for next academic session (June 2019-May 2020) will be prepared by the respective teacher in-charge and the same will be submitted to the coordinator, IQAC on or before 25/06/2019. The Coordinator, IQAC is entrusted to compile the activities.	Implemented
<b>Resolution 3:</b> Discussed threadbare and resolved that the Plan of activities of the department for the next academic session (June 2019-July 2020) will be submitted by the departments by 24 <sup>th</sup> June 2019.	Implemented
<b>Resolution 4:</b> Discussed threadbare and resolved that Dr. Gautam Ch. Roy, Assistant Coordinator, IQAC will be acted as the in-charge of Criterion V - Student Support and Progression.	Implemented
<b>Resolution 5:</b> Discussed threadbare and resolved that celebration of World Environmental Day 5 <sup>th</sup> June to be pre-poned and will be celebrated on 3 <sup>rd</sup> June.	Implemented
<b>Resolution 6:</b> Discussed threadbare and resolved that the departments will nominate class monitor in each semester (major) and names of the monitor will be submitted to the IQAC by the 3 <sup>rd</sup> week of August. Further resolved that, preference will be given to nominate at least one girl student from each department.	Implemented
<b>Resolution 7:</b> Discussed threadbare and resolved that the Diagnostic test will be continued in the next academic session and student progression will be maintained through a Track sheet which will be provided by the IQAC. The remedial measures against each student will be included in the Track sheet. The coordinator, IQAC is	Implemented

entrusted to do the needful.	
<b>Resolution 8:</b> Discussed threadbare and resolved that the proposal for NAAC sponsored National seminar on "Importance and Challenges of CBCS in Higher Education" will be prepared and will be sent to NAAC, Bangalore for approval. The Coordinator and Assistant Coordinators, IQAC are entrusted to do the needful.	<b>Partially Implemented</b>
<b>Resolution 9:</b> The Bholu Nath College Anthem, which has been a long cherished dream of the college community, is placed in the meeting today. Honourable Principal Sir of the college is requested to place the proposed Anthem in the Staff Council and Governing Body of the college for further action.	<b>Yet to be Implemented</b>
<b>Resolution 10:</b> The Code of conduct (handbooks) for various stakeholders, prepared by Dr. Samuel sheikh, Assistant Coordinator, IQAC is placed and discussed in the meeting today. Honourable Principal Sir of the college is requested to place the same in the Governing Body of the college for further action.	<b>Implemented</b>
<b>Resolution 11:</b> Discussed threadbare and resolved that a bio-composed unit will be installed in the college premise by the department of Zoology in collaboration with advanced Bio Tech Hub, B N College, Dhubri.	<b>Yet to be Implemented</b>
<b>Resolution 12:</b> Discussed threadbare and resolved that a coordinator will be selected to implement the Swachh Bharat Abhiyan effectively. Honourable Principal Sir of the college is requested to do the needful.	<b>Implemented</b>
<b>Resolution 13:</b> In connection to the DHE letter No. DHE/PA/Misc./3/2018/33 dated 24/05/2019, it has been resolved that a separate diary will be maintained by Head of the Departments and to be cross verified by the honourable Principal Sir on weekly basis.	<b>Implemented</b>

#### **Resolution 2**

Discussed threadbare and resolved that the Academic Audit (External) scheduled to be held on 31/08/2019 is postponed to 14/09/2019.

#### **Resolution 3**

Discussed threadbare and resolved that the Women Safety Audit will be carried out by the Women Forum of the college. The convenor, Women Forum is entrusted to do the needful.

#### **Resolution 4**

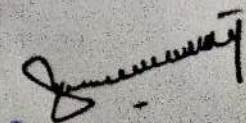
The Energy Audit of the college for the session (2019-2020) will be completed by September 2019.

#### **Resolution 5**

Discussed threadbare and resolved that the appointment letters of the Mentors will be circulated to each faculty members, acting as the mentor within 1<sup>st</sup> week of September 2019.

#### **Resolution 6**

Discussed threadbare and resolved that the Green audit of the college will be undertaken in the present academic session. The Coordinator, IQAC is entrusted to do the needful.

  
Principal,  
B.N. College, Dhubri.